



## CITY COUNCIL MEETING NO. 2013-04

The Regular Meeting of Kingston City Council was held on Tuesday, January 22, 2013, and was called to order at 6:35 pm in Currie Hall, 2<sup>nd</sup> Floor, Royal Military College. Regular business commenced at 7:30 pm. His Worship Mayor Mark Gerretsen presided.

There was a "Closed Meeting" of the Committee of the Whole from 6:40 pm to 7:25 pm in the Senate Chamber, Third Floor, MacKenzie Building, Royal Military College.

### (Currie Hall)

#### ROLL CALL

Present: Mayor Gerretsen, Councillor Berg, Councillor Downes, Councillor George, Councillor Glover, Councillor Hector, Councillor Hutchison, Councillor Neill, Councillor Osanic, Councillor Paterson, Councillor Reitzel, Councillor Schell, Councillor Scott (13)

Absent: (0)

### (Senate Chamber)

#### Administrative Staff Present:

Mr. K. Arjoon, Deputy City Clerk

Ms. C. Beach, Commissioner of Sustainability and Growth

Mr. J. Bolognone, City Clerk

Mr. W. Ferris, Director, Recreation and Leisure Services

Mr. G. Hunt, Chief Administrative Officer

Ms. L. Hurdle, Commissioner of Community Services

Mr. S. Laidman, Director, Housing

Mr. H. Linscott, Director, Legal Services

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### COMMITTEE OF THE WHOLE "CLOSED MEETING"

- (1) Moved by Councillor Berg  
Seconded by Councillor George

**THAT** Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item(s):

- (a) A proposed or pending acquisition of land by the municipality - Provincial Lands – HWY 401 and Division Street;
- (b) A proposed or pending acquisition of land by the municipality – Closed J. E. Horton Public School;

- (c) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, and Litigation or potential litigation, affecting the municipality – Cataraqui West Open Space Lands.

**CARRIED**

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**(Currie Hall)**

**Administrative Staff Present:**

- Mr. K. Arjoon, Deputy City Clerk
- Ms. C. Beach, Commissioner of Sustainability and Growth
- Mr. J. Bolognone, City Clerk
- Mr. L. Follwell, Manager of Recreation Facilities
- Mr. W. Ferris, Director of Recreation and Leisure Services
- Mr. J. Hale, Driver/Labourer
- Ms. C. Hitchen, Manager of Social Planning & Policy
- Mr. G. Hunt, Chief Administrative Officer
- Ms. L. Hurdle, Commissioner of Community Services
- Mr. J. Keech, President and CEO, Utilities Kingston
- Ms. A. LaFrance, Director, Community & Family Services
- Mr. S. Laidman, Director, Housing
- Mr. D. Leger, Commissioner of Transportation, Properties and Emergency Services
- Mr. H. Linscott, Director, Legal Services
- Mr. P. MacLatchy, Director, Environment and Sustainable Initiatives
- Ms. S. Nicholson, Director, Corporate Affairs
- Ms. J. Salter-Keane, Accessibility Compliance Project Manager
- Ms. C. Thomson, Assistant to the Mayor
- Ms. H. Wilson, Manager, Intergovernmental Relations

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**REPORT OF THE COMMITTEE OF THE WHOLE “CLOSED MEETING”**

- (2) Moved by Councillor Osanic  
Seconded by Councillor Neill

**THAT** Council rise from the Committee of the Whole “Closed Meeting” without reporting.

**CARRIED**

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**APPROVAL OF ADDEDS**

- Moved by Councillor Downes  
Seconded by Councillor Berg

**THAT** the addeds be approved.

**CARRIED**

**(A 2/3 Vote of Council was Received)**

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## **DISCLOSURE OF PECUNIARY INTEREST**

Councillor Downes declared a possible pecuniary interest in the matter of Closed meeting, Item 1 (b), a proposed or pending acquisition of land by the municipality – J.E. Horton Public School, as he is an employee of the Limestone District School Board.

Note: Councillor Downes declared a possible pecuniary interest with respect to an Appeals Committee matter, considered on January 21, 2013, with respect to an appeal to the Fence By-law, for Sydenham Public School, as he is an employee of the Limestone District School Board.

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## **PRESENTATIONS**

- 1) Mayor Gerretsen presented a gift to Brigadier-General Eric Tremblay, Commandant of RMC, in appreciation for hosting Kingston City Council.

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## **DELEGATIONS**

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## **BRIEFINGS**

- 1) Mr. Ken Hall, Senior Advisor, Public Affairs, Mr. Graham White, Manager, Business Communications, Ms. Margery Fowke, Senior Counsel, Regulatory Affairs, Mr. Duane Evans, Manager, Pipeline Asset Integrity, and Mr. Steve Rankin, Operations Supervisor, St. Lawrence Region of Enbridge Pipelines Inc., provided a briefing to provide information concerning Enbridge's announced plans to reverse the direction flow of the Line 9B crude oil pipeline between North Westover, Ontario and Montreal, Quebec.

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## **PETITIONS**

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## **MOTIONS OF CONGRATULATIONS, RECOGNITION, SYMPATHY, CONDOLENCES AND SPEEDY RECOVERY**

Council consented to the **addition** of Motions of Congratulation (3), and Motion of Condolence (1) and (2).

**Motions of Congratulations**

- 1) Moved by Mayor Gerretsen  
Seconded by Deputy Mayor Reitzel

**THAT** the congratulations of Kingston City Council be extended to grade seven students Erin Dowling and Cassandra Fraser for their volunteer efforts collecting ninety-five pairs of skates for the Great Skate Donate Program. This program, part of the P.R.O. Kids Charity, will deliver skates to Kingston youth in low income households so that they may participate in community recreational opportunities.

- 2) Moved by Councillor Berg  
Seconded by Councillor Schell

**THAT** the congratulations of Kingston City Council be extended to Ongwanada on being granted Accreditation with Exemplary Standing from Accreditation Canada. This recognition, the highest possible honour bestowed by Accreditation Canada, honours the Ongwanada's commitment to providing the highest quality support and services to more than 600 individuals with developmental disabilities and their families.

- 3) Moved by Councillor Berg  
Seconded by Councillor Paterson

**THAT** the congratulations of Kingston City Council be extended to the K-Rock Centre on being named the highest grossing venue of its size in Canada for 2012, by Venues Today.

**Motion of Condolence**

- 1) Moved by Councillor Scott  
Seconded by Deputy Mayor Reitzel

**THAT** the condolences of Kingston City Council be extended to the family and friends of Mrs. Frances K. Smith, who passed away recently, Frances was a long-time volunteer with the MacLachlan Woodworking Museum and a former staff member of the Agnes Etherington Art Centre. She will be sorely missed by many family, friends and community members.

- 2) Moved by Councillor Berg  
Seconded by Mayor Gerretsen

**THAT** the condolences of Kingston City Council be extended to the family and friends of Mrs. Myrna Clark, who passed away recently. Myrna, along with her husband Bob, is widely known in the community for their efforts operating Worthington Park, St. Lawrence Cruise Lines and Aunt Lucy's Dinner House. Myrna will be sorely missed by her family, many friends and the community at large.

**CARRIED**

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**DEFERRED MOTIONS**

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**REPORTS**

**Report No. 27: Received from the Chief Administrative Officer (Consent)**

Moved by Councillor Paterson  
Seconded by Councillor Reitzel

**THAT** Report No. 27: Received from the Chief Administrative Officer (Consent) be received and adopted.

**Report No. 27**

To the Mayor and Members of Council:  
The Chief Administrative Officer reports and recommends as follows:

**THAT** Council consent to the approval of the following routine items:

**a) Revised Agreement – Options for Homes Development at 326 Bagot Street**

**THAT** Council enter into a contract reconfirming the terms of the contract dated July 11, 2011 in a form satisfactory to the Director of Legal Services; and

**THAT** Council authorize the Mayor and Clerk to execute the required agreements and security documents for the provision of the note in a form satisfactory to the Director of Legal Services.

(The Report of the Commissioner of Community Services (13-060) is attached as  
Schedule Pages 1 - 15)  
(File No. CSU-S18-000-2013)

**CARRIED**

**b) Scotties Tournament of Hearts Agreement**

**THAT** the Mayor and the City Clerk be authorized to execute the Community Partner Sponsorship Agreement, in a form satisfactory to the Director of Legal Services.

(The Report of the Commissioner of Community Services (13-063) is attached as  
Schedule Pages 16 - 18)  
(File No. CSU-M02-000-2013)

**CARRIED**

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**REPORTS (CONTINUED)**

**Report No. 28: Received from the Chief Administrative Officer (Recommend)**

Moved by Councillor George  
Seconded by Councillor Schell

**THAT** Report No. 28: Received from the Chief Administrative Officer (Recommend) be received and adopted, clause by clause.

**Report No. 28**

To the Mayor and Members of Council:

The Chief Administrative Officer reports and recommends as follows:

**1) Award of Contract - Construction and Renovation to Artillery Park Aquatic Centre**

**THAT** Council approve an amended budget of \$13,045,850 for the Artillery Park construction project; and

**THAT** Council approve the transfer of \$300,000 from recreation facilities capital accounts and \$300,000 from the parks capital accounts to the Artillery Park construction project account; and

**THAT** Council approve debt financing of \$1,946,618 funded from the Municipal Capital Reserve Fund to the Artillery Park capital account; and

**THAT** Council award RFP No. F31-CSG-RLS-2012-32 Construction and Renovation to Artillery Park Aquatic Centre to H.R. Doornekamp for a total of \$10,339,673, exclusive of HST; and

**THAT** Council authorize the Mayor and City Clerk to enter into an agreement with H.R. Doornekamp in a form satisfactory to the Director of Legal Services; and

**THAT** Council authorize the Mayor and City Clerk to sign an application, to be submitted to the Ontario Power Authority, for consideration under the Save On Energy - High Performance New Construction grant program to fund a portion of the capital costs of the Artillery Park Aquatic Centre, in a form satisfactory to the Director of Legal Services; and

**THAT** Council direct staff to provide a monthly status report for the Artillery Park project.

(The Report of the Commissioner of Community Services (13-066) is attached as Schedule Pages 19 - 27)  
(File No. CSU-R05-000-2013)

**CARRIED**

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**2) LifeRay Portal Licensing and Technical Support Services-Intelliware Development Inc.**

**THAT** the Information Systems & Technology Department be authorized to sole source, pursuant to Purchasing By-Law 2000-134, LifeRay Enterprise Portal software licensing and annual support and maintenance with Intelliware Development Inc in the total amount of \$68,350.63 USD, excluding taxes; and,

**THAT** the Chief Information Officer be granted delegated authority to enter into recurring annual agreements with respect to the continuance of technical software support services with Intelliware Development Inc. for LifeRay Enterprise Portal software, subject to annual review.

(The Report of the City Treasurer (13-074) is attached as Schedule Pages 28 - 31)  
(File No. CSU-A23-000-2013)

**CARRIED**

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**Report No. 29: Received from the Municipal Heritage Committee**

Moved by Councillor Glover  
Seconded by Councillor Schell

**THAT** Report No. 29: Received from the Municipal Heritage Committee be received and adopted.

**Report No. 29**

To the Mayor and Members of Council:

The Municipal Heritage Committee reports and recommends as follows:

**1. Request to Alter a Heritage Designated Property – 258 Main Street - Construction of Second Storey Addition Above Garage**

**THAT** the alterations to the designated property located at 258 Main Street, in accordance with the details described in Application P18-489-006-2013, that was deemed complete on November 26, 2012, to construct a second storey addition above the existing garage, be approved, subject to the following conditions:

- 1) That a building permit application is required for the proposed scope of work.
- 2) That the applicant consider a more appropriate garage door, such as one made of wood.
- 3) That the applicant consider a set back of the second storey addition above the garage.

**2. Request to Alter a Heritage Designated Property – 185 William Street**

**THAT** the alterations to the designated property located at 185 William Street in accordance with details described in Application P18-407-008-2013, that was deemed complete on December 17, 2012, be approved, with alterations to include:

- a. Replace window at rear of the extension with a new wooden window;
- b. Replace the window on the east side of the extension with a new sliding door;
- c. Build a new gable-end dormer on the rear of the extension with a new wooden window;
- d. Reconstruct the shed dormer on the east side with new wooden windows;
- e. Rebuild the chimney at a lower height;
- f. Removal of the metal chimney

**THAT** the approval be subject to the following conditions:

- i. A building permit application is required for the proposed scope of work;
- ii. That with the understanding that the 6-paned period window on the east side of the extension be retained.

**3. Heritage Grant Application - Release of Funding – 223 Main Street**

**WHEREAS** the owner of 223 Main Street, has requested final approval for Heritage Grant Application HG-013-2012; and

**WHEREAS** as per the requirements of By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', to release funds, a site visit to review the completed work has been completed;

**THEREFORE BE IT RESOLVED THAT** the work completed as outlined in the Heritage Property Grant HG-013-2012 for 223 Main Street, be approved; and

**THAT** in accordance with the process outlined in By-law 2005-258, staff be authorized to issue a cheque for (\$2000.00) payable to the owner of 223 Main Street, for the work that has been completed.



**4. Heritage Grant Application - Release of Funding – 225 Main Street**

**WHEREAS** the owner of 225 Main Street, has requested final approval for Heritage Grant Application HG-012-2012; and

**WHEREAS** as per the requirements of By-Law No. 2005-258 'A By-Law to Establish a Heritage Grants Program', to release funds, a site visit to review the completed work has been completed;

**THEREFORE BE IT RESOLVED THAT** the work completed as outlined in the Heritage Property Grant HG-012-2012 for 225 Main Street be approved; and

**THAT** in accordance with the process outlined in By-law 2005-258, staff be authorized to issue a cheque for (\$2000.00) payable to the owner of 225 Main Street, for the work that has been completed.

**CARRIED  
(Clauses (1) through (4))**

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**Report No. 30: Received from the Municipal Accessibility Advisory Committee**

Moved by Councillor Reitzel  
Seconded by Councillor Scott

**THAT** Report No. 30: Received from the Municipal Accessibility Advisory Committee be received and adopted.

**Report No. 30**

To the Mayor and Members of Council:  
The Municipal Accessibility Advisory Committee reports and recommends as follows:

**1) City of Kingston Multi-Year Accessibility Plan 2013-2017**

**THAT** the City of Kingston Multi-Year Accessibility Plan, attached to report MAAC-13-001 be approved.

(Note: A copy of the Multi-Year Accessibility Plan and Appendix A Strategic Actions is attached as Schedule Pages 32 - 74)

**CARRIED**

**Report No. 31: Received from the Seniors Advisory Committee**

Moved by Councillor Schell  
Seconded by Councillor Osanic

**THAT** Report No. 31: Received from the Seniors Advisory Committee be received and adopted.

**Report No. 31**

To the Mayor and Members of Council:

The Seniors Advisory Committee reports and recommends as follows:

**Note: This item was deferred from City Council Meeting No.2013-02 on December 18, 2012.**

**1a) Staff Briefing:** Julie Salter-Keane, Accessibility Compliance Project Manager, provided a briefing to Council regarding Clause (1b), Age-friendly Kingston Stage One Report.

**1) Age-friendly Kingston Stage One Report**

**THAT** the Age-friendly Kingston Stage One Report, dated December 2012 be approved; and

**THAT** the Seniors Advisory Committee, having fulfilled its mandate, be and is hereby disbanded; and

**THAT** a by-law be presented to amend By-law 2010-205 to delete Schedule B-14 – Seniors Advisory Committee.

**(See By-Law No. (1), 2013-34)**

(Note: A black and white copy of the Age-friendly Kingston Stage One Report that was distributed at the December 18 2012 Council Meeting is attached as Schedule Pages 75 - 119)

**CARRIED**

**2) Creation Of An Age-Friendly Advisory Committee**

**WHEREAS** the Seniors Advisory Committee has fulfilled its mandate and is pleased to present the Age-Friendly Kingston Stage One Report, and

**WHEREAS** the World Health Organization (WHO) requires the establishment of mechanisms to involve older adults throughout the age-friendly planning cycle, and

**WHEREAS** the next stage in the WHO planning cycle is the creation of a three year action plan.

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**THEREFORE BE IT RESOLVED THAT** Council approves the creation of an age-friendly advisory committee to advise and assist with stage two of the planning process.

**CARRIED**

## **INFORMATION REPORTS**

**1a) Staff Briefing:** Gerard Hunt, CAO briefed Council on Priority Status Matrix – Q4 2012 Update

### **1) 2012 Priority Status Matrix – Q4 update**

The purpose of this report is to update Council on the projects and initiatives that are included on the Priority Status Matrix. This report provides an update as of December 31, 2012.

(The Report of the Chief Administrative Officer (13-065) is attached as Schedule Pages 120 - 139)

(File No. CSU-C08-000-2013)

**2a) Staff Briefing:** Lanie Hurdle, Commissioner of Community Services briefed Council on New Childcare Guidelines and Reduction in Funding Allocations.

### **2) New Childcare Guidelines and Reduction in Funding Allocations**

The purpose of this report is to provide Council with information on the New Childcare Guidelines and Reduction in Funding Allocations.

(The Report of the Commissioner of Community Services (13-067) is attached as Schedule Pages 140 - 144)

(File No. CSU-S01-000-2013)

### **3) Settlement of Algonquin Land Claim**

This information report is to update Council on the Settlement of the Algonquin Land Claim.

(The Report of the City Solicitor and Director of Legal Services (13-069) is attached as Schedule Pages 145 - 148)

(File No. CSU-L18-000-2013)

### **4) Tender and Contract Awards Subject to the Established Criteria for Delegation of Authority for the Month of November 2012**

This information report is to:

1) Advise Council of tenders/RFPs approved and contracts awarded greater than \$50,000 that meet the established criteria of delegated authority for the month of November 2012.

2) Report additional information on contracts awarded by senior staff between the \$20,000 and \$50,000 level for the month of November 2012.

(The Report of the City Treasurer (13-031) is attached as Schedule Pages 149 - 154)

(File No. CSU-F18-000-2013)

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### MISCELLANEOUS BUSINESS

1) Moved by Councillor Paterson  
Seconded by Councillor Berg

**THAT** the resignation of Mr. Robert Burge from the Committee of Adjustment be accepted with regret.

**CARRIED**

2) Moved by Councillor Berg  
Seconded by Councillor Hector

**THAT** the resignation of Dr. Mary Millar from the Milton Cemetery Board be accepted with regret.

**CARRIED**

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### NEW MOTIONS

Council consented to the **addition** of Motion Item (3).

Note: The following motion has been deemed as Time Sensitive.

Mayor Gerretsen passed the gavel to Deputy Mayor Reitzel who assumed the Chair.

1) Moved by Mayor Gerretsen  
Seconded by Councillor George

**THAT** Council receive the Mayor's Task Force on Development Final Report to Council and the accompanying "Report to Mayor's Task Force – review of Development Process and Building Services Including Benchmarking Study" by GGA Management Consultants; and

**THAT** Council approve in principle the recommendations of the Mayor's Task Force on Development; and

**THAT** Council refer the Final Report to City management staff for review and preparation of an Implementation and Change Management plan which:

- Details the plans and actions to implement each recommendation with timing and resources identified;
- Identifies the recommendations that can be implemented immediately together with the expected outcomes; and
- Identifies those recommendations not supported by City management and staff as presented in the Final Report together with staff's rationale for an alternative approach and recommendation to address the matter; and

**THAT**

- a) The Implementation and Change Management plan be prepared and submitted to Council by March 31, 2013, and
- b) The Implementation and Change Management Plan be monitored closely with the progress and improvements regularly reported to Council on a quarterly basis; and

**THAT** with the submission of this report, the transmittal report accompanying the GGA Management Consultants report and the Mayor's Task Force on Development Municipal Benchmarking Study report provided by GGA Management Consultants, confirmation that the work of the Mayor's Task Force was completed on time and within budget, the Mayor's Task Force be and is hereby disbanded.

(The Report of the Mayor (13-055) is attached as Schedule Pages 155 - 436)  
(File No. CSU-D00-000-2013)

**CARRIED (13:0)**  
**(See Recorded Vote)**

A Recorded Vote was requested by Councillor George

YEAS: Councillor Berg, Councillor Downes, Councillor George, Mayor Gerretsen, Councillor Glover, Councillor Hector, Councillor Hutchison, Councillor Neill, Councillor Osanic, Councillor Paterson, Councillor Reitzel, Councillor Schell, Councillor Scott (13)

NAYS: (0)

ABSENT: (0)

- 2) Moved by Councillor Scott  
Seconded by Councillor Reitzel

**WHEREAS** Highway 2 East of the Cataraqui River, Highway 15 North of Highway 2 and South of Highway 401 and Highway 38 North of Highway 401 are no longer Provincial highways but are now City of Kingston roads; and

**WHEREAS** former Highway 2 West of the Little Cataraqui Creek was named Princess Street and Highway 33 West of the Little Cataraqui Creek was named Bath Road;

**THEREFORE BE IT RESOLVED THAT** where it be appropriate, that former Provincial highways located in the City of Kingston be given names and that staff be directed to initiate the street renaming process to rename Highway 2 East of the Cataraqui River, Highway 15 North of Highway 2 and South of Highway 401 and Highway 38 North of Highway 401 with appropriate names.

**CARRIED (11:2)**  
**(See Recorded Vote)**

A Recorded Vote was requested by Councillor Scott

YEAS: Councillor Berg, Councillor George, Mayor Gerretsen, Councillor Glover, Councillor Hutchison, Councillor Neill, Councillor Osanic, Councillor Paterson, Councillor Reitzel, Councillor Schell, Councillor Scott (11)

NAYS: Councillor Downes, Councillor Hector, (2)

ABSENT: (0)

Moved by Councillor Neill  
Seconded by Councillor Osanic

**THAT** Council waive the rules of By-Law No. 2010-1, "Council Procedural By-Law", in order to extend the meeting past 11:00 pm to complete the agenda.

**CARRIED**  
**(A 2/3 Vote Of Council Was Received)**

- 3) Moved by Mayor Gerretsen  
Seconded by Deputy Mayor Reitzel

**WHEREAS** Communication 03-028, from the Honourable Michael Chan, Minister of Citizenship and Immigration, seeking nominations for the Ontario Medal for Young Volunteers was listed as part of the Council agenda on January 8, 2013; and

**WHEREAS** the Ontario Medal for Young Volunteers, is awarded to exceptional young volunteers between the ages of 15 and 24; and

**WHEREAS** the City of Kingston recognizes young volunteers by awarding the Mayor's Award for Youth Volunteerism; and

**WHEREAS** one of the 2012 Mayor's Award for Youth Volunteerism recipients, Miss. Prerna Babbar, an exceptional volunteer, is eligible to receive the Ontario Medal for Young Volunteers;

**THEREFORE BE IT RESOLVED THAT** Miss. Prerna Babbar, one of the 2012 Mayor's Award for Youth Volunteerism recipients, be nominated by the Council of the City of Kingston, to receive the Ontario Medal for Young Volunteers; and

**THAT** the nomination be submitted to the Ontario Honours and Award Secretariat, Ministry of Citizenship and Immigration, no later than January 31, 2013.

**CARRIED**

Deputy Mayor Reitzel returned the gavel to Mayor Gerretsen who assumed the Chair.

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## **NOTICES OF MOTION**

Moved by Councillor Scott

Seconded by Councillor Reitzel

**WHEREAS** Parks Canada has proposed a new fee schedule for Parks Canada facilities across Canada; and

**WHEREAS** the proposed fee schedule significantly increases fees for lockage and other facility use on the Rideau Canal; and

**WHEREAS** the proposed fees will be detrimental to the financial viability of the communities, businesses and the objectives of the World Heritage Designation awarded to the Rideau Canal; and

**WHEREAS** Andrew Campbell, Parks Canada VP Visitor Experiences, indicated "the proposed fees have not been thoroughly thought out";

**NOW THEREFORE BE IT RESOLVED THAT** The Council for the Corporation of the City of Kingston requests the Government of Canada, and Parks Canada to immediately rescind the proposed Rideau Canal fee until a more acceptable proposal is presented; and

**THAT** as a member of the 13 member municipalities on the Rideau Corridor, the Council for the Corporation of the City of Kingston formally requests that the Rideau Corridor MPs arrange an immediate meeting with the Prime Minister and Minister Kent to discuss this urgent matter which affects the economic viability of all of our communities.

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## MINUTES

Moved by Councillor Schell  
Seconded by Councillor Scott

**THAT** the Minutes of City Council Meeting No. 2013-03, held Tuesday, January 8, 2013 be confirmed.

**(Distributed to all Members of Council on January 18, 2013)**

**CARRIED**

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## TABLING OF DOCUMENTS

Council consented to the **addition** of Documents No. (2013-12) through to (2013-14):

2013-11 The Cataraqui Source Protection Committee  
Minutes – November 29, 2012  
(File No. CSU-D03-000-2013)

2013-12 Cataraqui Region Conservation  
Agenda – January 23, 2013  
(File No. CSU-D03-000-2013)

2013-13 KFL&A Public Health Board  
Agenda – January 23, 2013  
(File No. CSU-S08-001-2013)

2013-14 Downtown Kingston BIA  
Minutes – December 12, 2012  
(File No. CSU-A01-001-2013)

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## COMMUNICATIONS

Council consented to the **addition** of Communications No. (04-48) through to (04-51).

### Filed

### Referred to All Members of Council

04-038 From Cruickshank Construction Ltd., advising Council of the lane closures that will be occurring between Monday, January 14 and Friday January 18.  
(File No. CSU-T08-000-2013)  
**(Distributed to all Members of Council on January 14, 2013)**



- 04-039 From Association of Municipalities Ontario (AMO), providing their agenda and registration form for the 2013 AMO Urban Symposium.  
(File No. CSU A04 000 2013)  
**(Distributed to all Members of Council on January 14, 2013)**
- 04-040 From Association of Municipalities Ontario (AMO), advising Council that the Westin is full for their annual AMO Conference in Ottawa, and are providing a list of other area hotels.  
(File No. CSU-A01-004-2013)  
**(Distributed to all Members of Council on January 14, 2013)**
- 04-041 From Ministry of Tourism, Culture and Sport, to announce the launch of the Ontario Sport and Recreation Communities Fund.  
(File No. CSU-F11-000-2013)  
**(Distributed to all Members of Council on January 14, 2013)**
- 04-042 From Enabling Change Program, to announce the launch of 2013-14 EnAbling Change Program.  
(File No. CSU-F11-000-2013)  
**(Distributed to all Members of Council on January 14, 2013)**
- 04-043 From Renewable Energy Facilitation Office, informing Council that the “Renewable Energy Development Guide-A Guide for Municipalities” has been updated to reflect recent changes to the Ontario Power Authority’s Feed-In-Tariff(FIT) program for renewable energy.  
(File No. CSU-E11-000-2013)  
**(Distributed to all Members of Council on January 14, 2013)**
- 04-044 From John Harvard; PC, OM, Former Lieutenant Governor of Manitoba, to commend Council for initiating the steps taken toward the municipal designation confirming Cataraqui Cemetery as a national historic site.  
(File No. CSU-R01-000-2013)  
**(Distributed to all Members of Council on January 14, 2013)**
- 04-045 From Ministry of Municipal Affairs and Housing, advising Council that the Municipal Delegation Request Form for the Combined Conference of the Rural Ontario Municipal Association (ROMA) and Ontario Good Roads Association (OGRA) is now available online.  
(File No. CSU-A04-000-2013)  
**(Distributed to all Members of Council on January 14, 2013)**
- 04-046 From Donna Campbell, Administrative Assistant, Cataraqui Region Conservation Authority (CRCA), providing an invitation to the information session on Aquatic species at risk, critical habitat and stewardship.  
(File No. CSU-E05-000-2013)  
**(Distributed to all Members of Council on January 14, 2013)**

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- 04-047 From Jannette Amini, Deputy Clerk, County of Frontenac, to advise Council that the Council of the County of Frontenac passed the resolution on Municipal Housing Strategy – Housing Charter and Communications Plan.  
(File No. CSU-S18-000-2013)  
**(Distributed to all Members of Council on January 14, 2013)**
- 04-048 From Cruickshank Construction Ltd., advising Council of the lane closures that will be occurring between Monday January 21 and January 25.  
(File No. CSU-T08-000-2013)  
**(Distributed to all Members of Council on January 18, 2013)**
- 04-049 From Association of Municipalities of Ontario (AMO), informing Council of the recently released “Welfare to Work” on Social Assistance Transformation.  
(File No. CSU-S04-000-2013)  
**(Distributed to all Members of Council on January 21, 2013)**
- 04-050 From Kingston Police Services Board, informing Council that their “Building on 170 Years of Service: Kingston Police Business Plan 2012-14 has been completed and an electronic version is being transmitted to Mayor and Councillors via email.  
(File No. CSU-P17-000-2013)  
**(Distributed to all Members of Council on January 21, 2013)**
- 04-051 From Stacey Duncan, Administrative Asst-Council & Planning, Township of Wainfleet, inviting Council to Rural & Small Urban Green Energy Symposium.  
(File No. CSU-A04-000-2013)  
**(Distributed to all Members of Council on January 22, 2013)**

**Referred to the City Clerk**

- 04-037 From Kingston Military Family Resource Centre, asking that Council proclaim February 11 to 15 as “Military Family Awareness Week” in the City of Kingston.  
(File No. CSU-M10-000-2013)  
**(Distributed to all Members of Council on January 14, 2013)**

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**OTHER BUSINESS**

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**BY-LAWS**

- (A) Moved by Councillor Paterson  
Seconded by Councillor Reitzel

**THAT** By-Laws (1) and (2) be given their first and second reading.

**CARRIED**

- (B) Moved by Councillor Glover  
Seconded by Councillor Berg

**THAT** By-Law (2) be given its third reading.

**CARRIED**

- (1) A By-Law To Amend By-Law No. 2010-205 "A By-Law To Define The Mandate And Meeting Procedures For Committees Established By The Corporation Of The City Of Kingston" (To Delete Seniors Advisory Committee Mandate)

FIRST AND SECOND READINGS

PROPOSED NO. 2013-34

**(See Clause (1), Report No. 31)**

- (2) A By-Law To Confirm The Proceedings Of Council At Its Meeting Held On Tuesday, January 22, 2013

THREE READINGS

PROPOSED NO. 2013-35

**(City Council Meeting No. 2013-04)**

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## **ADJOURNMENT**

Moved by Councillor Glover  
Seconded by Councillor Hector

**THAT** Council do now adjourn.

**CARRIED**

Council adjourned at 10:51 pm.

(Signed)

John Bolognone  
City Clerk

Mark Gerretsen  
Mayor